

2023-2024 PPE PTO Exec Board Meeting Minutes, Monday, May 14, 2024

A regular meeting of the PPE PTO Executive Board was held on Tuesday, May 14, 2024 at 5:00 pm. The meeting convened at 6:00 pm. President Katie Agnew presided.

Attendees: Russell Young, Principal; Libba Alden, President; Jenny Alfrey, Vice President; Katie Agnew, Past President; Mary-Grace Robb, Assistant Treasurer; Chris Bradshaw, Communications Chair; Marcy Burrige, Fundraising Chair; Christie Brumleve, Teacher Representative.

Erin Kaiser, Secretary was not available and Libba Alden was stepping in as the secretary for the meeting.

- I. Welcome and Call to Order
 - a. Libba Alden called the meeting to order.

- II. Approval of April 2024 Meeting Minutes
 - a. Jenny Alfrey made a motion to approve the April meeting minutes. Marcy seconded. Minutes were approved.

- III. President's Report
 - a. Libba Alden reported on Tiger Dash, a new Spring event. There was a great turnout of 100 runners and everyone enjoyed the event. She will work with the committee to gather feedback on what can help make it better for Spring 2025.
 - b. She also thanked the board and all the volunteers of the PTO that helped make this school year not only a success but a memorable one.

- IV. Principal's Report
 - a. Russell reported on a great school year and cannot believe the school year is coming to a close. He also wants our Community Partnership at Percy Priest to continue to grow. He likes how Navigator Day and the Speaker Series are developing in the school's community.
 - b. 2024-2025 School Slogan: "Building Memories, Building Futures". The 3rd graders are working on their design.
 - c. 5th Grade Promotion: it will be held outside in the front circle. The fifth graders will walk out with their first grade buddies.
 - d. Summer Reading: 3rd year of 100 book challenge and adding 100 hours of outside time.

- V. Vice President's Report
 - a. Jenny Alfrey talked about the work she's doing to prepare for next year, particularly finding volunteers to chair events and supporting committees, and finalizing the PTO calendar with the teacher calendar committee.

- VI. Communications Chair
 - a. Chris Bradshaw updated the group that all the systems are running smoothly. He is meeting with the new communications chair to make sure there is a smooth handoff.
 - b. A new kindergarten checkbox has been added for signup forms and news blasts for next year's incoming kindergarten families.

- VII. Treasurer's Report
 - a. Mary-Grace gave an update on the PTO's financial performance over the past month and year to date.

VIII. Community Events Chair

- a. Claudia Levy was not present for the meeting and Libba Alden gave her report on her behalf. The last community event of the school year is the Talent Show on Friday, May 17th. Annie Pons is chairing the event and has a great turnout of kids sign up with a variety of talents.

IX. Fundraising Chair

- a. The last fundraiser of the school year is the 1st Day School Supplies. It has begun and will end on June 15th. It is being communicated in the newsletter, social media and room parent emails.
- b. Marcy is following up on outstanding fundraising checks.

X. Adjournment

- a. There being no other business to discuss, the meeting was adjourned at 5:50.

Libba Alden,

Acting PTO Secretary for the May 14th meeting.